

**AGH** AGH UNIVERSITY OF KRAKOW

**DECLARATION  
OF KNOWLEDGE AND ACCEPTANCE OF THE STUDY REGULATIONS OF POSTGRADUATE STUDIES  
AT THE AGH UNIVERSITY OF KRAKOW  
AND COMMITMENT TO ABIDE BY THEM**

**I, the undersigned:**

**Full name** .....

Date and place of birth.....

Address for correspondence.....

**admitted to a postgraduate non-degree programme at the AGH University of Krakow, hereinafter referred to as the “University” or “AGH”, in the academic year .....**

Faculty: .....

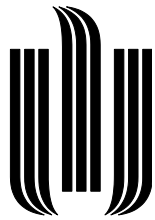
Name of the non-degree postgraduate programme: .....

**hereby declare that I have read** the Study Regulations of the Non-Academic Post-Diploma studies at the AGH University of Krakow, adopted by Order of the Rector of the AGH University No. 06/2020 dated January 22, 2020, hereinafter referred to as the **“Study Regulations of Non-Academic Post-Diploma Studies”**;

The content of the **Study Regulations of Non-Academic Post-Diploma Studies** can be found on the University's website [www.agh.edu.pl](http://www.agh.edu.pl) and on the post-diploma studies webpage <https://www.podyplomowe.agh.edu.pl>

**At the same time, I undertake to:**

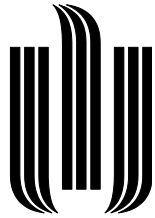
- 1) comply with all obligations imposed on me by the Study Regulations of Non-Academic Post-Diploma Studies;
- 2) notify the Post-Diploma Studies Manager of any changes in personal data contained in the application form. Failure to notify a change of personal data, in particular the address of residence and mailing address, will result in all correspondence delivered to the address indicated in the form being deemed effectively delivered;
- 3) pay the fees for participation in the postgraduate non-degree programme in the amount established by the Rector;
- 4) pay the fees for participation in the postgraduate non-degree programme at the dates and in accordance with the rules set forth in the Study Regulations of Non-Academic Post-Diploma Studies, to the bank account indicated by the University.



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**I acknowledge that:**

- 1) the fees for participation in the postgraduate non-degree programme are set for a full cycle of training, and until it is completed, the University may not increase the fees set for it or introduce new fees;
- 2) fees for participation in postgraduate studies must be paid to the designated bank account; a change in the bank account number does not require a change in the statement, and the University shall notify the participant of the change in the bank account number immediately;
- 3) the date of payment of the fee shall be the date on which the fee is credited to the bank account indicated by the University;
- 4) any delay in payment of the fee or payment of the fee in an incomplete amount shall result in the University charging statutory interest for the delay;
- 5) the University shall not be liable for the consequences of misclassification of the payment, arising from circumstances on the part of the contributor, in particular, as a result of entering the wrong bank account number or other similar reasons;
- 6) in the event of failure to pay the fee for participation in the postgraduate non-degree programme within the prescribed period, the Post-Diploma Studies Manager shall summon the participant via e-mail to the e-mail address provided in the application form to pay the outstanding fee within 7 days from the date of sending the request for payment under pain of non-admission to classes. Upon ineffective lapse of this deadline, the Post-Diploma Studies Manager shall summon the participant in writing by return receipt to pay the overdue fee within 7 days from the date of delivery of the request for payment on pain of non-admission to classes and deregistration from the list of the postgraduate non-degree programme participants. Upon ineffective lapse of this deadline, the University may deregister the participant from the list of the postgraduate non-degree programme participants for failure to pay the post-diploma study fee. Regardless of these actions, and in the event that the fee for the postgraduate non-degree programme is not paid by the payer, partner, or on the basis of funds from an EU programme, the University shall initiate debt recovery proceedings in which it shall pursue the participant's receivables in an amount proportional to the classes provided under the postgraduate non-degree programme and the costs incurred by the University;
- 7) in justified cases of hardship, I may apply for spreading the fee for the participation in the postgraduate non-degree programme into installments according to the rules set forth in the Study Regulations of Non-Academic Post-Diploma Studies;
- 8) the fee for post-diploma non-degree studies is refunded in full if the edition of the postgraduate non-degree programme is not opened, in particular due to insufficient number of candidates;
- 9) at my request, I am entitled to a refund of the fee paid:



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- a. in full - in the case of written cancellation of the postgraduate non-degree programme before the start of teaching, with the exception of the registration fee, if any;
  - b. in part - in the event of deregistration from the list of participants in the postgraduate non-degree programme or submission of a written resignation from the postgraduate non-degree programme after the start of teaching classes included in the postgraduate non-degree programme;
- 10) a partial refund of the fee paid shall be made in an amount proportional to the classes taught as part of the postgraduate non-degree programme and the costs incurred by the University, counting from the date on which the written resignation from the postgraduate non-degree programme was received by the University, and in the case of deregistration from the list of participants from the date of delivery of the information about deregistration from the list of participants.
- 11) in determining the amount to be refunded, the University shall take into account the accrued and unpaid statutory interest for delay and other outstanding fees, as well as the bank's commission costs, if any, related to the transfer;
- 12) in the event of deregistration from the list of postgraduate students and failure to pay the required fees, the University shall initiate debt recovery proceedings in which it shall pursue the amount due in proportion to the classes held and the costs incurred by the University.

I hereby acknowledge that I have read and accept the Study Regulations of Non-Academic Post-Diploma Studies and undertake to abide by them.

The declaration has been drawn up in two identical copies: one for the postgraduate student and one for the AGH.

I acknowledge receipt of one copy of the statement.

..... On .....  
(place) (date) (legible signature of the person admitted to the non-degree postgraduate programme) (signature and stamp of the AGH employee preparing this document)